



## Wexford Ancestry – Environmental Policy

Document Title: Environmental Policy

Organisation: Wexford Ancestry CLG

Approved By: Chief Executive Officer

Version: 1.0

This policy applies to both **Wexford Ancestry CLG** (trading as **Wexford Ancestry & Heritage**) and **Wexford Ancestry Services**. It covers all directors, partners, staff, contractors, and volunteers engaged in the work of either entity.

This policy applies to all activities of **Wexford Ancestry CLG (trading as Wexford Ancestry & Heritage)** and **Wexford Ancestry Services**, including any projects, events, or commissioned work undertaken by or on behalf of either organisation.

Effective Date: 5th November 2025

Last Reviewed: 5th November 2025

**Approved by:** [Eddie Banville, Chief Executive Officer](#)

**Reviewed by:** [Helen Brady, Partner](#)

**Recorded by:** [Margot Banville Hogan \(Company Secretary\)](#)

For and on behalf of Wexford Ancestry CLG and Wexford Ancestry Services

**Date:** 5th November 2025

Contact: [wexfordancestry@gmail.com](mailto:wexfordancestry@gmail.com)

### 1. Purpose

This policy outlines Wexford Ancestry Services' commitment to environmental responsibility and sustainability in all operations. We recognise our connection to Ireland's cultural and natural landscapes and aim to protect them for future generations.

### 2. Scope

Applies to all partners, staff, and volunteers, as well as all business operations, research, travel, events, and collaborations with suppliers and contractors.



### **3. Our Commitment**

We commit to:

- Minimising environmental impact through efficient use of energy, water, and materials.
- Reducing waste and promoting recycling and reuse.
- Choosing sustainable travel and procurement practices.
- Encouraging environmental awareness among our community.
- Complying with all relevant environmental legislation.
- Supporting Ireland's Climate Action Plan and the UN Sustainable Development Goals.

### **4. Objectives**

We aim to:

1. Reduce resource consumption.
2. Promote digital efficiency and minimise printing.
3. Reduce waste through recycling and reuse.
4. Purchase sustainable and local goods where feasible.
5. Limit travel to essential purposes and promote virtual meetings.
6. Monitor and reduce our carbon footprint.
7. Promote environmental respect in heritage and educational work.

### **5. Implementation**

Partners and staff will lead by example, integrating environmental considerations into all planning and operations. Volunteers will use materials responsibly, avoid unnecessary printing, and follow recycling guidelines. Suppliers and contractors are encouraged to demonstrate environmental responsibility.

### **6. Practical Measures**

To achieve our goals, we will:

- Use recycled or sustainably sourced paper.
- Reduce single-use plastics at meetings and events.
- Use cloud-based systems to limit data redundancy.
- Hold virtual meetings when possible.
- Support local suppliers and reduce transport emissions.
- Recycle all ink cartridges, e-waste, and materials responsibly.



## **7. Environmental Compliance**

We comply with:

- Waste Management Acts 1996–2011
- Environmental Protection Agency Act 1992
- Climate Action and Low Carbon Development (Amendment) Act 2021
- Relevant Irish and EU environmental regulations.

## **8. Continuous Improvement**

We will review our environmental performance annually and consider improvements such as energy-efficient upgrades, expanded recycling, and staff sustainability training.

## **9. Communication and Awareness**

This policy will be shared with all staff, volunteers, and partners, and made available on our website. We will encourage feedback and suggestions to further reduce environmental impact.

## **10. Review and Reporting**

This policy will be reviewed annually or after operational or legislative changes. Progress will be reported to the partners of Wexford Ancestry Services.

## **11. Approval & Signature**

This Environmental Policy has been approved by the Chief Executive Officer of Wexford Ancestry.

Approved by: *Eddie Banville*, Chief Executive Officer

Reviewed by: *Helen Brady*, Partner

Recorded by: *Margot Banville Hogan*, Company Secretary

for and on behalf of Wexford Ancestry CLG and Wexford Ancestry Services

Date: 5<sup>th</sup> November 2025